

COLLEGE READMISSION EVALUATION FORM

Name: _____ Student ID: _____

Phone: _____ E-Mail: _____

- 1. Submit this **completed** form and related documentation to your College Academic Advising Office **no later than two weeks** before the [University's readmission deadline](#).
- 2. Check the [Virtual Advising Center](#) for communication from your college regarding the status of your readmission request.
- 3. If your request is approved, submit the University's Readmission Application by the [University's readmission deadline](#).

My signature below acknowledges that I have read the instructions above.

Student's Signature: _____ Date: _____

SECTION 1: PERSONAL STATEMENT, TRANSCRIPTS, DOCUMENTATION

1. Submit a clear and brief (1-2 pages typed, double spaced) statement addressing the following:
 - a. An explanation of the issues(s) you experienced during the quarters that led to your academic disqualification.
 - b. A description of the actions you have taken while away from UC San Diego in order to prepare for readmission.
 - c. A plan of action you intend to follow should you be readmitted, including any support systems and strategies you will utilize.
2. Attach any supporting documentation and copies of transcripts from all institutions you have attended since your disqualification.

SECTION 2: ACADEMIC PLAN

1. Meet with your major department/program advisor (your declared major, or if you are changing majors, your proposed major) to develop a realistic plan for the next three quarters. **Your major department/program advisor must endorse this plan.**
2. Review your degree audit and include remaining general education or University requirements if applicable.

Previous Major: _____ Proposed Major: _____

Quarter:	Quarter:	Quarter:

OFFICIAL USE ONLY: MAJOR ADVISOR ENDORSEMENT

Major Advisor: _____ Date: _____

Comments: _____

OFFICIAL USE ONLY: COLLEGE REVIEW

APPROVED DISAPPROVED Quarter of Return: _____ Signature/Date _____

Comments: _____