



Environment, Health and Safety

### UCSD Department and Student Organizations Temporary Food Facility Permit Application

Instructions: Save this pdf file. Then go to the file, open the file, fill out the form and then resave the file. Email the form to EH&S at [jeisert@ucsd.edu](mailto:jeisert@ucsd.edu). EH&S will review and return and approved copy of the form to you. Keep the approved form on site during the time of your event as it is evidence that your event has been approved by UCSD EH&S.

Campus Group \_\_\_\_\_ Event \_\_\_\_\_

1. Person in charge \_\_\_\_\_ Email or Cell # \_\_\_\_\_

2. Date(s) of the Event \_\_\_\_\_ Time \_\_\_\_\_

3. Where will the event be located? \_\_\_\_\_

4. Location of restroom \_\_\_\_\_

4b. Describe the hand wash station at the booth (if required)  
\_\_\_\_\_

5. Describe the foods and beverages proposed  
\_\_\_\_\_

6. Describe the food processing (Who? How? Where will it be done? Where is the food coming from?)  
\_\_\_\_\_

7. How will the food be protected or stored at proper holding temperatures?  
\_\_\_\_\_

8. Stand Construction \_\_\_\_\_

9. This form must be able to be presented (digitally or printed), at the booth/stand, for the duration of the event.

10. An ABC or K-rated fire extinguisher will be  or will not be  at the booth during the event.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Approved by EH&S - Date