

## **Muir College Graphic Design Intern Position 2017 - 2018 Calendar Year**

Interested in expanding your leadership experience? Want to help support multiple Muir events with your graphic design skills?

Apply for the Muir College Graphic Design Intern position for the 2017-2018 calendar year!

### **HOW TO APPLY:**

- Application, a current resume, and two examples of your design work must be submitted in person to the Muir Student Affairs Office no later than **Monday, May 8, 2017, at 4:00pm**
- If you are selected, interviews will take place during **Week 6 and 7**
- Questions? Email Haley Lomax, Coordinator of Student Activities, at [hlomax@ucsd.edu](mailto:hlomax@ucsd.edu).

**PAY:** \$11.85 per hour

### **QUALIFICATIONS:**

- Knowledge of Muir College programs, student organizations and leadership opportunities
- Previous experience in graphic design and use of appropriate computer programs
- Must be a **current** UCSD student
- Must be willing to collaborate with students, staff, and faculty when working on projects

### **TIME COMMITMENT:**

- Must be available to start the week of September 18, 2017.
- 8-10 hours per week is expected during Winter Quarter, Spring Quarter, and Fall Quarter of the next academic year.
- Regular updates to Muir College Council and attending at least 3 Muir College Council roll calls (or half meetings).

### **POSITION DESCRIPTION:**

Muir College Graphic Design Intern (8-10 hours a week):

Under the direction of the Coordinator of Student Activities, the Graphic Design Intern will create original designs for multiple Student Affairs, Residential Life, Muir College Council, and Muir Student Organizations' large scale programs that do not have graphic design support already. This intern will only be responsible for designing artwork to be used for logos, t-shirts, posters, flyers, but not responsible for the distribution or marketing of these programs. During the summer, a \$50 stipend will be granted for working on the Welcome Week Muirsaic. Other duties may include general administrative tasks.

## **Muir College Graphic Design Intern Position 2017-2018 Calendar Year**

Applications, a current resume, and a sample of something you have designed must be submitted in person to the Muir Student Affairs Office, no later than **Monday, May 8, 2017, at 4:00pm**. If you are selected, interviews will take place during **Week 7 and 8**.

Questions? Email Haley Lomax, Coordinator of Student Activities, at [hlomax@ucsd.edu](mailto:hlomax@ucsd.edu)

Full Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Current year in school: \_\_\_\_\_

(Feel free to expand on your answers by attaching additional sheets of paper)

**Why are you interested in this position?**

**What Muir College programs, organizations and/or events are you familiar with?**

**Describe your experience with designing graphics:**

**What software programs are you familiar with?**

**Please list any organizations and activities you are involved in at Muir/UCSD as well as leadership positions held, if any.**

**Feel free to share any additional information regarding your experience or interest in the position.**